

Friends of PSAD Committee

Rules for adoption under Section 29 of FPSAD Constitution (to be held by the Secretary as an addendum to the Constitution)

Rule 1. The Trustees, from time to time, may invite retired members of the committee to act as Honorary President of FPSAD and Hon Vice-President. The role of President is to be non-executive, but he/she would preside over AGM and will receive a copy of minutes of our committee meetings. The Hon Vice-President will also receive a copy of the minutes of our committee meetings.

Rule 2. To clarify Part 2 7(4) In accordance with data protection good practice, any member may only request a copy of their own details as held in the membership register.

Rule 3. To clarify Part 2 29 2(d) Full Committee meetings of FPSAD are to be considered ordinary meetings not general meetings as defined by the constitution. The Full Committee is to be the executive committee of FPSAD.

Rule 4 The Full Committee at any given time is to consist of the Trustees and Committee Members who have been duly elected at the previous AGM plus co-opted trustees or members. Committee members shall have equal voting rights with the trustees. A quorum is three trustees.

Rule 5 The Full Committee may invite co-opted trustee or member on to the committee. A co-opted trustee or member, in order to continue as a member of the Full Committee must stand for election at the next AGM following their co-option.

Rule 6 to clarify Part 2 16(1) All Officers of FPSAD shall be Trustees, listed with the Charities Commission as such.

Rule 7 To clarify Part 10(1) Normal practice for the arrangements of the Annual General Meeting will be as follows:-

- a) Notice for the AGM shall be by way of announcement in the Newsletter published early in the September term and by notices on the FPSAD noticeboard at least 14 days prior..*
- b) Nomination for election of trustees and committee members to be invited in the Newsletter and forms to be made available on request.*
- c) The AGM will normally be held during the second half of November to coincide with the autumn term lecture.*
- d) Accounts not be published in the newsletter but will be made available on the noticeboard one week before the AGM and at the AGM. These accounts to cover the financial year ending 8th September of the given year.*

27th April 2016